

WAUCONDA PARK DISTRICT
Board Meeting
November 10, 2020
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary, Kadlec, and Starkey were present, along with Director Staton and Executive Director Burton.

Approval of Minutes

Approval of the Regular Session Minutes of October 27, 2020, was motioned by Commissioner Bader and seconded by Commissioner Starkey. Roll Call: all aye.

Comments from the Public

None

Communications

Sweeps & Skulls email

Approval of Bills

Approval of the disbursements from October 28 – November 10, 2020 in the amount of \$72,548.89 was motioned by Commissioner Berrelez and seconded by Commissioner Bader.

Committee Reports

- A. Recreation – Written report submitted. Director Staton updated the Board on the current status of recreational programs being held during COVID-19. Staff had begun implementing changes to the Club e-learning program for the return to school the last week of October. However, that did not occur and staff quickly readjusted back to the original schedule. The flag football program was well received. The baseball/softball fields are closed for the season. Staff is working on a version of adult volleyball that would comply with the IDPH guidelines. Preschool staff took videos of the children singing their holiday songs and posted them to a private you tube channel for families to enjoy. The first session of virtual preschool is ending and there are 16 students enrolled for the seconded session. This year's Trick or Treat on Main was held at Cook Park's softball lot. Recreation staff dressed up as the Zombie Squad and decorated the van. Staff heard many positive comments about the event from patrons. JoAnn Freeman, Marketing Coordinator is working on the Winter/Spring Program guide which will be posted on our website the week of Thanksgiving. The District will be participating in the Wauconda Chamber's Small Business Saturday by selling Vintage Park District T-shirts.

- B. Finance – Executive Director Burton informed the Board that this year's tax levy will be under 5% and it will not be necessary for a public hearing to take place. She stated the estimated amount for the levy in 2020, will be \$1,882,628.

- C. Maintenance – Written report submitted. Executive Director Burton stated that park staff have completed tree trimming and chipping at various park sites. Staff continues to work on renovating the boardwalk at Cook Park.
- D. Risk Management – No report.
- E. W-Fest – No report.
- F. Administration – Executive Director Burton stated that on November 3, 2020 the Community Center was a polling location and elections ran smoothly with no major issues. Kaplan Paving started seal coating work on the main lot and softball lot this week. There was discrepancy in regards the overall scope of the project. The bid called for two coats and of sealer in addition to crack repair. Kaplan has agreed to honor the bid and will complete the Fest lot and Fishing Pier area in spring, in addition to putting a second coat the main lot and softball lot. Continental Construction is working at Lagoon Park on dugouts and garage apron. She stated that the contractor is moving very slowly on this project and staff is determining whether or not to continue using them for the remainder of the projects.

New Business

- A. Revised Ordinance 2.03 relating to Drone Usage - A motion to approve the amended Ordinance 2.03 relating to Aircrafts, Model Aircrafts and Drone Usage with the addition of the following language being added to 2.03 (1) to include the addition of “hot air balloons and gliding devices of any type” was made by Commissioner Starkey and seconded by Commissioner Geary. Roll Call: all aye.
- B. Sweeps & Skulls Agreement – Executive Director Burton updated the Board on the status of the Club. Staff met with Club representatives to discuss the issue of the District not committing to dedicating space for a long term facility and the removal of the boat yard during the Fest. The Club has chosen to relocate to another site in 2021, due to the fact that the District cannot accommodate their needs and is not willing to commit to designating space for a future facility.
- C. Phil’s Beach Fees 2021 – Staff reviewed the recap report submitted by Jon Seidenzahl, Recreation Supervisor. Executive Director Burton stated that it is difficult to get a true picture of the operating cost since the facility has not been open the entire season or to full capacity. Staff recommended increasing fees in order to help offset the additional staff needed once the Wibit inflatable gets installed and to help offset the cost of the increase in minimum wage increase. The following fee structure was presented;

| | |
|-----------------|---|
| Individual Pass | R \$ 31 / NR \$ 40 |
| Family Pass | R \$ 100 / NR \$130 (Family of 4 – add't members \$15 |
| Daily Pass | R \$ 7 / NR \$ 9 |
| Twilight | R \$ 2 / NR \$ 3 |

Staff also recommended that they felt there was not a need to issue parking permits. Parking on a first come first serve basis worked out well this season. Commissioner Berrelez made a motion to approve the 2021 fees for Phil's Beach as presented, seconded by Commissioner Geary. Roll Call: all aye.

- D. 2021 Board Meeting Calendar - A motion was made by Commissioner Starkey to approve the 2021 Board Meeting Calendar, seconded by Commissioner Berrelez. Roll Call: all aye.

Unfinished Business

None

Commissioners Comments

None

Executive Session

None

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 7:58 pm Commissioner Geary made a motion to adjourn, seconded by Commissioner Berrelez. Roll call: all aye.