

WAUCONDA PARK DISTRICT
Board Meeting
May 25, 2021
Community Center

At 7:00 p.m., Commissioner Berrelez called the meeting to order. Commissioners Bader, Carr, Micelli and Starkey were present, along with Executive Director Burton, Director Staton and Director Drinkwine

Approval of Minutes

Approval of the Regular Session Minutes from May 11, 2021 was motioned by Commissioner Bader and seconded by Commissioner Starkey. Roll Call: all aye.

Approval of the Executive Session Minutes from May 11, 2021 was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Bills

Approval of the disbursements from May 12-25, 2021 in the amount of \$85,441.94 was motioned by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Committee Reports

- A. Recreation – No written report. Director Staton arrived late due to participating in the Go Wauconda program. He reviewed the timeline he will be using to fill the Director of Recreation position with the Board.
- B. Finance – Executive Director Burton reviewed the April financial reports with the Board. A copy of the April budget report was included in board packets. She stated the District ended the year in a much more favorable position than originally anticipated. The Recreation fund was projected to lose approximately \$115,000 when COVID first hit. At the end of April the year end loss was only \$12,000. The District implemented cost saving measures as soon as COVID hit which proved to be very beneficial in the long term.
- C. Maintenance – No written report submitted. Director Drinkwine updated the Board on current projects the parks department is working on. Two seasonal park staff have been hired and there are two more positions to fill. Upgrades to some of the electric have occurred at the Fest grounds and a new light has been installed.

- D. Risk Management – No report.
- E. W-Fest – Executive Director Burton updated the Board on the status of the special event liquor license. She stated that staff is working on a written plan of operation based on the bridge Phase 4 restrictions. In order receive a liquor license the District must clarify how they will be restricting attendance throughout the duration of the event. If the State moves into Phase 5 prior to Wauconda Fest there would not be a capacity restriction. The Fest Committee has begun working on volunteers. The next Fest Committee meeting is scheduled for June 9, 2021.
- F. Administration – Written report submitted. Executive Director Burton stated that beginning May 21, the guidelines for mask wearing will change due to the new guidelines released by the CDC and IDPH. The Phil’s Beach Ribbon Cutting ceremony was well received and staff heard many positive comments about the event and the facility. Seal coating has begun and is anticipated to be completed by June 6, pending weather conditions.

Business

- A. Board Elections –
 - 1. Secretary - Commissioner Berrelez nominated Executive Director Burton, seconded by Commissioner Starkey. No other nominations were made. Vote carried 5-0, to elect Executive Director Burton Secretary.
 - 2. Treasurer - Commissioner Carr nominated Commissioner Bader, seconded by Commissioner Berrelez. No other nominations were made. Vote carried 5-0, to elect Commissioner Bader Treasurer.
 - 3. Vice- President – Commissioner Bader nominated Commissioner Berrelez for Vice-President, seconded by Commissioner Starkey seconded. No other nominations were made. Vote carried 5-0, to elect Commissioner Berrelez Vice-President.
 - 4. President – Commissioner Berrelez nominated Commissioner Starkey for President, seconded by Commissioner Bader. No other nominations were made. Vote carried 5-0, to elect Commissioner Starkey President.
- B. Rescind Purchase of (2) John Deere Quik Trak 52” Mowers – Commissioner Bader made a motion to rescind the purchase of (2) John Deere Quik Trak 52” Mowers at a cost of \$11,294.46 due to the change in price from vendor, seconded by Commissioner Berrelez. Roll Call: all aye.
- C. Purchase of Scag SZL 52H Mowers – Commissioner Berrelez made a motion to purchase (2) Scag SZL 52H Mowers from Russo Power in the amount of \$12,132, seconded by Commissioner Carr. Roll Call: all aye.

- D. Triathlon Resolution 2021-04 – Commissioner Micelli mad a motion to approve Resolution 2021-04. A Resolution providing for the indemnification of certain highway authorities to facilitate the Wauconda Triathlons, seconded by Commissioner Berrelez. Roll Call: all aye.
- E. Cook Park Softball Lighting – Commissioner Starkey expressed his concerns about the intensity of the lights and asked if there was a way to shroud or block the lighting. Staff explained the existing lights have a shroud on them. Each light is calibrated differently to a certain degree and pitch in order to make sure the entire field is lighted properly. Staff provided a lighting schematic of the (3) softball fields. Executive Director Burton explained the new (10) LED replacement lights also are shrouded. Staff explained that the District softball leagues, LYAA and Northern Ice use the lights between May – October. Schedules vary and the lights may not be on every night. Lights are not on a timer and must be turned on and off manually. Commissioner Starkey thanked staff for their insight and review of the issue.
- F. Phil’s Beach Lighting & Signage – Commissioner Starkey wanted to discuss the lighting intensity between each building. Staff explained that not all the lighting fixtures at Phil’s are turned on, some were turned off completely to reduce the lighting. The fixtures that were installed are not dimmable. Director Drinkwine has been researching the issue and feels that it may be possible to install a dimming card in the control panel to allow them to be dimmed. Each light fixture however would need to be rewired. Board and staff agreed that it would be beneficial to have the lights dim allowing for more options in regarding controlling lighting. Director Drinkwine is going to continue to research the issue and see exactly what must be done. Executive Director Burton stated that this project will not occur immediately due to other priorities. Staff reviewed the sign that will be installed at Phil’s Beach facing out in the water which states there is no entry from water to beach area.

Unfinished Business

- A. None.

Commissioners Comment

Commissioner Berrelez thanked staff for their research on the Wibit. Commissioner Bader stated the Wibit looks great. Commissioners all agreed that they were interested in participating in the upcoming Memorial Day Parade.

Adjournment

At 8:09 p.m., Commissioner Berrelez motioned to adjourn, seconded by Commissioner Micelli. Roll Call: all aye.