

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**May 11, 2021**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Executive Director Burton, Director Staton and Director Drinkwine.

Approval of Minutes

Approval of the Regular Session Minutes from April 27, 2021 was motioned by Commissioner Berrelz and seconded by Commissioner Starkey. Roll Call: all aye.

Approval of the Executive Session Minutes from April 27, 2021 was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

James Carr, Michelle Micelli, Linda Starkey, Dan Micelli, Lou Kadlec, David Geary, Laurie Drinkwine in attendance. No comments.

Staff members in attendance; Debbie Yakimisky, JoAnn Freeman, Beth Christianson and Mark Ftacek.

Communications

None

Approval of Bills

Approval of the disbursements from April 28 – May 11, 2021 in the amount of \$67,435.46 was motioned by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Presentation/Recognition

- A. Acknowledgement of Lake County Canvass Board April 6, 2021 Election Results – Executive Director Burton reviewed the election results.

James Carr	702 Votes
Michelle P. Micelli	577 Votes
Jennifer Bruneau	517 Votes

- B. Oath of Office – Commissioner Kadlec swore in newly elected Board Commissioners Carr and Micelli.

- C. Recognition of Outgoing Commissioners Kadlec and Geary. Executive Director Burton recognized and thanked both Commissioners for their years of service to the District and

presented a gift of appreciation. She stated that they should be proud of all the accomplishments they have seen the District achieve during their tenure.

- D. Recess – A motion to recess the meeting at 7:15 pm, for 15 minutes was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

At 7:20 p.m., Commissioner Berrelez called the meeting to order. Commissioners Bader, Carr, Micelli and Starkey were present along with Executive Director Burton, Director Staton and Director Drinkwine.

### Committee Reports

- A. Recreation – Written report. Director Staton reviewed his report and updated the Board on the status of programs. Summer registration started this week for residents. Non-resident registration starts on May 17. Preschool program will be finishing the school year with promotion ceremonies taking place for all classes. The dance recital will take place on May 15, in the gymnasium. There are 227 kids registered for day camp. Maximum number of campers per week is limited to (100) due to COVID restrictions. Softball leagues have been running smoothly for the last 4 weeks. Director Staton updated the Board regarding Wibits at Phil’s Beach. Jon Seidenzahl, Aquatics and Recreation Supervisor, submitted a plan to the health department for cleaning the Wibit daily which meets the guidelines put out by IDPH. Staff will continue to work on this plan to accommodate the social distancing guidelines outlined in the plan. It is staff’s hope to have all of the Wibits out for the upcoming season or at the least have some available.
- B. Finance – No report.
- C. Park Maintenance – Director Drinkwine reviewed his report. He stated that staff need to finish one more roof on the boardwalk. Commissioner Berrelez stated that the boardwalk looked very nice. Staff has contracted with TruTech Wildlife to address the wildlife issue in the attic of the Community Center. Interviews were being conducted for seasonal staff this week.
- D. Risk Management – Written report submitted by Mark Ftacek, Administrative Support Supervisor.
- E. W-Fest – Executive Director Burton that the next Fest meeting was scheduled for May 20. At this time, staff was still waiting on their special event liquor license from the State Liquor Commission.
- F. Administration – Written report submitted. Executive Director Burton stated that it is anticipated the State will be moving into the Bridge Phase on May 14. This phase allows for more people at festivals. Staff will also be able to increase the amount of members in Fitness First to 12 individuals instead of 10.

## New Business

- A. Purchase of (2) John Deere Quik Trak 52" Mowers - A motion to approve the purchase of (2) John Deere Commercial Quik Trak Mowers in the amount of \$11,294.46 from Buck Bros, Inc. was made by Commissioner Starkey and seconded by Commissioner Bader. Commissioner Carr asked what the bidding requirements were for this type of equipment. Executive Director Burton stated that the District needs to go out to bid for purchases over \$25,000. Commissioner Starkey asked Director Drinkwine what type of equipment the District had for snow blowing. Director Drinkwine stated that the tractor has a snow blowing unit and we have a walk behind unit. The mowing equipment is strictly for mowing, no other attachments can be added to the mowers. Roll Call: All aye.
- B. Phil's Beach after Hours Rental Discussion – Staff reviewed with the Board a draft proposal relating to rentals at Phil's Beach. Staff was recommending not having any rentals during the beach season (Memorial Day – Labor Day) due to the fact that the facility is open to 7:00 pm. Rentals could occur in September and October. Music would be limited to acoustical only. Rentals would end by 11:00 pm. Fee structure was discussed, group size would be limited to 100 people. The Board was receptive to the ideas brought forward by the staff. Staff will work out the details and bring forward a recommendation to the Board by the June meeting.

## Executive Session

At 8:10 p.m., a motion to go into Executive Session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c) (11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12/2 (c) (11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c) (5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

At 8:43 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

## Issues to be voted on by the Board that were discussed in Executive Session

None.

## Commissioner Comments

Commissioner Starkey requested that following items be put on the agenda for the next meeting; Softball lighting, Phil's Beach lighting and signage.

## Adjournment

At 8:45 p.m., Commissioner Starkey motioned to adjourn, seconded by Commissioner Carr. Roll Call: all aye.