

WAUCONDA PARK DISTRICT
Emergency Meeting Minutes
March 24, 2020 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Executive Director Burton and Director Staton.

President Kadlec requested and board members agreed to move up the agenda item of Electronic Attendance Meeting Policy. A motion to adopt the Electronic Attendance Meeting Policy was made by Commissioner Starkey and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public – None

Approval of Disbursements

Approval of the disbursements from March 11 -24, 2020 in the amount of \$19,313.95 was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Business

- A. COVID-19 Update – Executive Director Burton updated board members on District operations stating all facilities are closed through April 7th. Park staff was currently working on cleaning and sanitizing facilities.

- B. Employee Status and Compensation – Executive Director Burton reviewed with board members the current status of employees. Currently she stated that all were being paid until March 29, 2020. Starting on April 2, due to the federal mandate all employees could be eligible for COVID-19 sick days. Executive Director Burton stated that current employees would not receive compensation from March 29 – April 1, 2020. She stated her recommendation would be to continue to pay all employees through April 15, 2020. Part-time employees would be eligible for COVID-19 sick day starting on April 2, 2020. All full time employees were currently still working remotely or designated as essential employees. Cost of part-time salaries would be \$9,900. A motion to continue to pay all employees who were scheduled to work through April 15, 2020 and allowing Executive Director Burton authority to implement any federal or state mandates that may occur due to COVID-19, was made by Commissioner Bader, seconded by Commissioner Geary. Roll Call: All aye.

Commissioners Comment – Commissioner Starkey commented that it may be good to start developing different scenarios relating to the financial impact of COVI-19 on the District. He also requested that staff look at possibly reducing the lighting at Phil’s Beach, to indicate

that the park was not currently open. Executive Director Burton stated that staff will look into the situation.

Executive Session

None

Adjournment

At 8 p.m., Commissioner Berrelez motioned to adjourn, seconded by Commissioner Starkey . Roll Call: all aye.