

WAUCONDA PARK DISTRICT
Board Meeting
March 10, 2020 – 7:00 p.m.
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez and Starkey were present, along with Executive Director Burton, Director Staton and Peggy Amundson. Commissioner Geary was absent, as she was on vacation.

Approval of Minutes

Approval of the Regular Session Minutes from February 18, 2020 was motioned by Commissioner Berrelez and seconded by Commissioner Starkey. Roll Call: all aye.

Comments from Public

Sweeps and Skulls – Sue and Mikayla Koscielski, Kellie, Mark, Scott and Chuck Bianchi, Jenn and Karina Novello, Abigail Bergan, Troy and Eve Tonyan and Tricia and Kenzie Kist were in attendance.

Communications

None

Approval of Bills

Approval of the disbursements from February 26, 2020 to March 10, 2020 in the amount of \$365,813.47 was motioned by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Committee Reports

- A. Recreation – Written report submitted. Director Staton reviewed his report with board members. He stated that staff were working on the second draft of the summer brochure. Director Staton informed board members that he had received an e-mail for the Wauconda School District #118 regarding Covid-19 virus and the plan they have put into effect regarding the closing of the schools. He told board members that staff would be putting similar information on the District's website, along with a link the LCHD for further information. Director Staton informed board members that Jon Seidenzahl was hired as the new Recreation Supervisor and will begin work on March 13, 2020.
- B. Finance – No report.
- C. Maintenance –Written report submitted. Executive Director Burton reviewed the report with board members. She informed board members that staff were almost done with building the admission booth for Phil's Beach. She also stated that staff was working on fabricating a new gate for the spillway area. Park staff worked with Public

Works to make sure it was acceptable to them since they need to have access to the area.

- D. Risk Management – No report.
- E. W-Fest –Executive Director Burton informed board members that the next meeting would be Tuesday, March 31st at 6:30 p.m.
- F. Administration – Executive Director Burton reviewed her report with board members.

Business

- A. Sweeps & Skulls 2020 License Agreement – A motion to approve the license agreement between the Wauconda Park District and Sweeps and Skulls for the time period starting March 30, 2020 through October 31, 2020 was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.
- B. Program Guide Bid Award/American Litho – A motion to approve staff’s recommendation to award the bid to American Litho to do the next three brochures for the amount of \$28,353 was made by Commissioner Starkey and seconded by Commissioner Berrelez. Roll Call: all aye.
- C. Phil’s Beach Project – Executive Director Burton reviewed the updates that were in her Administrative report. She discussed with board members the photo board project that Commissioner Berrelez brought forward to the board at a previous meeting. Board members agreed they like the idea of the photo board. Board members stated they were not sure how four people could fit behind the board comfortably and place their faces in the photo holes. They also wanted to know the height of the holes and what could be done if there were not four people in a family; there was discussion to have faces painted on small flaps that could be opened and closed. They requested Executive Director Burton to see if she could get a color rendering of the board from the artists. Discussion also occurred on installation of the sign, it was decided that the park staff would install it so there would be no need for the photo board to have any type of additional framework.

Executive Director Burton updated board members on the sale of Phil’s Beach passes and outlined briefly her thoughts on marketing the facility. She stated that she understands the importance of marketing. However she feels that it is also important to take small steps in order get a thorough understanding of the operations of the facility. Commissioner Starkey emphasized that he feels it important to have a marketing plan in place and offered to work with staff on this issue.

Executive Director Burton reviewed with board members options available for benches and garbage cans for Phil’s Beach. Board consensus was to order the bench 57 from DuMor Products. There were three options of garbage cans presented and the board

members picked two that they wanted Executive Director Burton to check which had the better durability before ordering. Executive Director Burton presented ideas on the type of inflatable amenity staff was looking at for Phil's Beach. She stated however that she would like to wait for final recommendation until after the new Recreation Supervisor started. He has previous experience with this type of system and may have additional insight on the pieces being selected.

Board members discussed dates for the ribbon cutting ceremony at Phil's Beach. It was decided that there would be a ceremony on May 20, 5:00 pm for donors and VIPs. The actual ribbon cutting ceremony for the public will be held on June 6, 2020.

Unfinished Business

None

Commissioners Comment

Commissioner Starkey asked about the tree removal in front of Phil's Beach. Executive Director Burton advised that the trees belonged to the Village and they removed them for safety reasons. It would have been difficult to see the pedestrian cross walk light if the trees were not removed. He also asked if there was going to be any landscaping between the splash pad and the street. Executive Director Burton advised that she did not believe there was. She stated that the landscaping plan was approved as part of the Village's PUD process. Commissioner Kadlec inquired if there was landscaping around the spillway gate on the beach side. Executive Director Burton stated she believed so but would check.

Executive Session

None

Adjournment

At 8:06 p.m., Commissioner Bader motioned to adjourn, seconded by Commissioner Berrelez. Roll Call: all aye.