

WAUCONDA PARK DISTRICT
Board Meeting
July 13, 2021
Community Center

At 7:00 p.m., Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr and Micelli were present, along with Executive Director Burton and Director Staton. Commissioner Bader was absent due to a work commitment.

Approval of Minutes

Approval of the Public Hearing Minutes from June 15, 2021 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Regular Session Minutes from June 15, 2021 was motioned by Commissioner Micelli and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from June 15, 2021 was tabled until the August 17, 2021 meeting.

Comments from Public

None

Communications

None

Approval of Disbursements

Approval of the disbursements from June 16 - 29, 2021 in the amount of \$113,079.21 was motioned by Commissioner Carr and seconded by Commissioner Micelli. Roll Call: all aye.

Approval of the disbursements from June 30 – July 13, 2021 in the amount of \$222,676.73 was motioned by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

- A. Recreation – Director Staton reviewed his written report. He stated that staff are busy preparing for the upcoming triathlons. Currently there were 45 participants in the kids' tri and 360 registered for the adult races. There have been no reported cases of swimmers itch in the past 15 days. Staff added a link to the District website with the test results for water quality from the Lake County Health Department. PDRMA conducted a safety audit at Phil's Beach. Guards were put through various rescue situations and evaluated. Staff partnered with the Wauconda Township to host a senior ice cream social. The District will partner with the Wauconda Township and Wauconda Library to host the annual senior picnic on September 15. The mid-season softball league began on June 22, and has 12 teams registered. Staff have begun to see an increase in youth classes and sports instructional classes.

- B. Finance –Executive Director Burton reviewed the May financial reports. She stated that May was the first month of the new fiscal year and that there was not much activity to report. The District has begun to receive property tax revenue from the County.
- C. Maintenance – Written report submitted by Director Drinkwine. Executive Director Burton stated that June and July are very busy months for park staff with special events. Staff will begin setting up for the triathlon this week. Repairs were made to the marina gate. The new John Deere Gator for Phil’s Beach has been delivered and staff have been trained on the unit. A new lifeguard aqua patio was built for Phil’s Beach. Staff is still awaiting arrival of the District’s new tractor which was order back in February.
- D. Risk Management – No report.
- E. W-Fest – Executive Director Burton stated that the Fest ran smoothly without any major issues. Preliminary revenue figures indicate that this could be a record setting year. Ride income surpassed previous years even with the delayed opening on Saturday. Beer/Wines sales were also at a record high. The increase in button price from \$3 to \$4, generated an additional \$12,500. Overall, the Fest was very well received by the community and staff heard any positive comments on the new layout which spread out rides more. A recap meeting is going to be scheduled in August to review the Fest and starting planning for 2022.
- F. Administration – Written report submitted. Executive Director Burton stated that attendance for the Fireworks was lower than in past years. This may be due to the fact that the 4th was on the weekend when people tend to go out of town for the holiday. Staff manned the grill and sold concessions during the event. Discussion has occurred about eliminating concessions and getting a few food trucks in for the event next year. This would help reduce staff costs overall. The Wibit Tower had to be removed and it is thought that a muskrat chewed on it and punctured it. Staff is looking at ways to patch the hole and get it back in the water.

Business

- A. DRS Skinners’ Amusement Contract – A motion to enter into a 3 year contract with DRS Skinner Amusements for providing amusement rides for Wauconda Fest in 2022, 2023 2024, was made by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.
- B. Wauconda Community Bank Account Signatures - A motion to appoint the following individuals as signers on all accounts at Wauconda Community Bank, a branch of Libertyville Bank & Trust; John Bader, Cari Berrelez, Nancy Burton, James Carr, Michelle Micelli and Glenn Starkey was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Unfinished Business

A. None.

Commissioners Comment

Commissioner Starkey stated that he likes to see the frequent updates on social media about District events. He also stated his family enjoyed Phil's Beach over the July 4th holiday. Commissioner Berrelez thanked staff for their efforts this summer and appreciates everyone's positive attitude.

Executive Session

At 7:47 p.m., a motion to go into Executive Session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12/2 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

At 8:27p.m., a motion to come out of executive session and return to the regular board meeting was made by Commissioner Micelli and seconded by Commissioner Berrelez.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:29 p.m., a motion to adjourn was made by Commissioner Carr and seconded by Commissioner Micelli. Roll call: all aye.