

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**February 23, 2021**  
**Community Center**

At 7:00 p.m., Commissioner Berrelez called the meeting to order. Commissioners Bader, Geary, and Starkey were present, Commissioner Kadlec was absent due to illness. Director Staton and Executive Director Burton were also present.

Approval of Minutes

Approval of the Regular Session Minutes of February 9, 2021, was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the Executive Session Minutes of December 8, 2020, was motioned by Commissioner Geary and seconded by Commissioner Starkey. Roll Call: all aye.

Approval of the Executive Session Minutes of February 9, 2021, was motioned by Commissioner Bader and seconded by Commissioner Starkey. Roll Call: all aye.

Comments from the Public

James Carr, 224 Orton Ave., Wauconda, was in attendance.

Communications

None

Approval of Bills

Approval of disbursements from January February 10 – 23, 2021 in the amount of \$28,152.53 was motioned by Commissioner Geary and seconded by Commissioner Bader. Roll Call: All aye

Approval of disbursements from January 27 – February 9, 2021 in the amount of \$112,261.15 was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: All aye.

Committee Reports

- A. Recreation – No written report. Director Staton stated that the District participated in the Winter Fest this past weekend. Phil’s Beach was part of the Snowball Flake course. Staff set up a scavenger hunt at Phil’s Beach and gave away hot chocolate. The youth basketball program will begin playing games this Saturday now that we have entered into Phase 4. The District is participating in the Wauconda Chamber of Commerce virtual Business Expo. Staff created a video which promoted District programs.
- B. Finance – Executive Director Burton reviewed the January budget report. She pointed out Fitness First saw an uptake in memberships this past month which was a positive sign. She updated the Board on year-end projections including anticipated income and expenses prior to the year-end.

- C. Maintenance – No written report. Director Burton stated that park staff have been busy keeping up with the snow removal. The ice rink at Beach Park is currently open. The rink at Fieldbrook Park is closed and probably will not open for the remainder of the season. The rink has been flooded but the ice conditions are not very good. This is due to the fact that individuals have walked on the ice prior to it completely freezing.
- D. Risk Management/Adm. Support – Written report. Executive Director Burton reviewed Mark Ftacek’s report. The document destruction process is getting closer to being completed. Staff will be submitting documentation to the State for their approval to destroy records. Now that we are in Phase 4, the District can rent out rooms for small meetings. Honey Hill HOA met on last week and the Lady Bulldogs are renting out the gym for practice. One birthday party is booked in March. Marina slips are sold out as of the first day of open registration. Out of the 70 slips sold, 6 were sold to non-residents. Staff have already started a waiting list and currently have 4 individuals on it.
- E. W-Fest – Executive Director Burton stated that the Fest Committee was meeting on February 24, to discuss contingency plans relating to COVID restrictions. Topics of discussion will include changing layout, moving office trailer location, increasing size of wine tent area and having separate entrances for individuals who already purchased buttons.
- F. Administration – Written report submitted. Executive Director Burton stated that the Wauconda Parks Foundation was the beneficiary of the Snowball Drop this weekend. Park Foundation members were on hand to sell raffle tickets. The Foundation raised approximately \$1,800. The Moose Lodge also earmarked half of their meat raffle proceeds to the Park Foundation. A check presentation at the Moose Lodge will take place on February 25, 2021. The Foundation is planning on holding their VIP event at Phil’s Beach on May 19, 2021. Members are currently working on the invitation list which will include donors and community dignitaries.

#### New Business

- A. Purchase of John Deere Utility Tractor – A motion to approve the purchase of the John Deere 5075M Utility Tractor from Buck Bros. Inc., in the amount of \$75,556.29 was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: all aye.
- B. Intergovernmental License Agreement Village of Wauconda – A motion to approve the Intergovernmental License Agreement between the Wauconda Park District and the Village of Wauconda for the Public Use of the Phil’s Beach Parking Lot (333 N. Main St. Wauconda, Lake County, IL) was made by Commissioner Geary and seconded by Commissioner Starkey. Roll Call: all aye.

#### Commissioners Comments

None

#### Executive Session

At 7:39 p.m., a motion to go into Executive Session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12/2 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Geary and seconded by Commissioner Bader. Roll Call: all aye.

At 7:49 p.m., a motion to come out of executive session and return to the regular board meeting was made by Commissioner Bader and seconded by Commissioner Starkey.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 7:50 p.m., Commissioner Starkey made a motion to adjourn, seconded by Commissioner Bader. Roll call: all aye.