

WAUCONDA PARK DISTRICT
Board Meeting
February 9, 2021
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Geary, and Starkey were present, along with Director Staton, Director Drinkwine and Executive Director Burton. Commissioner Berrelez was absent due to illness.

Approval of Minutes

Approval of the Regular Session Minutes of January 12, 2021, was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Approval of the Executive Session Minutes of December 8, 2020, was tabled until the next meeting.

Comments from the Public

James Carr, 224 Orton Ave., Wauconda, was present.

Communications

Legislative Breakfast Zoom meeting invite scheduled for February 26, 2021. _
Nellessen card thanking staff for their efforts and creativity this year with programs especially the Frosty and Santa visits.

Approval of Bills

Approval of disbursements from January 13 – 26, 2021 in the amount of \$65,332.16 was motioned by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: All aye

Approval of disbursements from January 27 – February 9, 2021 in the amount of \$112,261.15 was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: All aye.

Committee Reports

- A. Recreation – Written report submitted. Director Staton updated the Board on the current status of recreational programs since our region is now in Phase 4. Staff now have the ability to increase class sizes and have in-person programs, such as dance classes. Masks are required when in the building but can be removed during exercise, locker area is now open. Youth basketball can return to game play. Staff have chosen to continue with the reservation system in Fitness First at this time. It helps staff keep track of the capacity limits that need to be adhere to. The Sweetheart Dance which is one of our larger special events was transformed into a Sweetheart Date Night-In event. Those register received an “event box” which contained valentine crafts, sparkling grape juice, Cupid’s playlist and a heart-shape pizza. As part of Winter Fest activities staff will be hosting a scavenger hunt at Phil’s Beach on February 20 & 21. Preschool registration started on February 8. Open houses are planned for February 16 & 17. Marina open registration will start on February 15, there are currently 6 slips available.

- B. Finance – Written report submitted. Executive Director Burton reviewed the December budget report. She stated that the majority of property taxes have been received for the fiscal year and the next 4 months revenue will be limited. The Corporate fund expenses are tracking slightly below budget. Recreation program revenue is down approximately \$500,000 over the past 8 months, this is due directly to COVID-19. Fitness First has seen a slight increase in membership revenue but overall the fund is at a deficit. Executive Director Burton stated that staff is currently working on the budget for fiscal year 21/22.
- C. Maintenance – Written report submitted. Executive Director Burton stated that staff have been working on ice rinks but the weather has not been cooperating so rink availability has been limited. The new air purifier units have been installed in Rooms ABC, Fitness First and office area. Director Staton thanked the park staff for cleaning off the back patio after each snow so Jazzercise could hold their classes outdoor.
- D. Risk Management – No report.
- E. W-Fest – No report. Commissioner Geary commented that it may be beneficial to have a meeting in the near future to discuss Fest plans for 2021.
- F. Administration – Written report submitted. Executive Director Burton stated that the District has finally received its grant reimbursement (\$312,000) for the LWCF grant. This funding was used for the purchase of Phil's Beach. Staff is currently working on OSLAD grant reimbursement documentation. PDRMA's appraiser was out to determine the damage done to the John Deere tractor after a portion of it was submerged in the water. PDRMA determined that it was totaled and indicated that they will cover the cost of a replacement tractor (\$63,000). Staff is recommending that the District purchase the next size up tractor. The cost difference is approximately \$12,000. She stated that the Wibit inflatables have been delivered and park staff have begun making weights for the pieces.

New Business

- A. Liberty Lakes Walking Path Stone Monument – Staff stated that that it has been brought to their attention that there is a stone structure off the walking path in Liberty Lakes that is on both District property and the homeowners (2400 Stoneybrook). The homeowner is requesting the District either remove the structure or provide some type of liability waiver. Staff was not aware that this structure was on District property. It was supposed to be on HOA property when the original plans were brought forward from Town & Country Homes. An error must have been made when they made the final plat of survey. Staff has reached out to Liberty Lakes Homeowners Association and they are not interested in having the structure. The Wauconda Historical Society has also been contacted to see if they have any interest in the structure, staff is awaiting their

response. Staff's recommendation is to remove the structure entirely since it does not serve any type of purpose to the District. A motion to remove the stone structure located in Outlot G in Liberty Lakes subdivision was made by Commissioner Bader and seconded by Commissioner Starkey. Roll Call: all aye.

- B. Executive Session Minutes – A motion to approve Resolution 2021-02 Authorizing the Release of Certain Closed Session Minutes was made by Commissioner Geary and seconded by Commissioner Bader. Roll Call: all aye.

- C. Affiliate Agreements – Northern Ice/LYAA/WAYSC – Director Staton reviewed the agreements and stated that there were minor changes made to meet PDRMA's requirements. Staff were bringing agreements forward to see if the Board had any changes to the agreement. An affiliate meeting is scheduled for next week with the groups and agreements would be distributed at that time. Commissioner Geary asked if fees were being increased. Director Staton stated that the fees were increased for the 2020 season but due to COVID-19, the affiliates were unable to hold their games. There were no fee increases being recommended for the 2021 year. The Board did not have any changes for the agreements.

Unfinished Business

None

Commissioners Comments

Commissioner Starkey thanked the District for being a drop off point for the annual Coat Drive.

Executive Session

At 7:48 p.m., a motion to go into Executive Session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12/2 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Geary and seconded by Commissioner Starkey. Roll Call: all aye.

At 8:11 p.m., a motion to come out of executive session and return to the regular board meeting was made by Commissioner Bader and seconded by Commissioner Starkey.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:12 p.m., Commissioner Starkey made a motion to adjourn, seconded by Commissioner Bader. Roll call: all aye.