

WAUCONDA PARK DISTRICT
Board Meeting
September 28, 2021
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz. Commissioner Bader was absent due to a conflict with work schedule.

Approval of Minutes

Approval of the Regular Session Minutes from September 14, 2021 was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

Approval of the Executive Session Minutes from September 14, 2021 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

Cyle Frycek, a park district resident, was in attendance to ask about the condition of the skate park and what the process was to have this park fixed or put together in a different manner to make for a better experience. Cyle discussed his love for skating and desire to help with finding a solution for the skate park. He and Executive Director Staton exchanged contact information and agreed to begin a dialogue regarding the condition of the skate park.

Communications

An email was forwarded to Commissioners regarding a Welcome reception for New Village Administrator Allison Matson. Commissioners Berrelez and Carr, along with Executive Director Staton acknowledged they would attend the event.

Approval of Disbursements

Approval of the disbursements from September 15, 2021, to September 28, 2021 in the amount of \$54,362.46 was motioned by Commissioner Carr and seconded by Commissioner Micelli. Roll Call: all aye.

Committee Reports

A. Recreation – Written report submitted. Director Babicz was introduced to the Board. She gave an overview of the recreation enrollment numbers for programs that are currently running in the first session of Fall.

B. Finance – No report. Executive Director Staton stated that he would get the July Report to the Board. Commissioner Starkey asked if there was a delay. Executive Director Staton stated he just wanted to make sure that the report was accurate before forwarding to the Board.

C. Park Maintenance – No report. Executive Director Staton told the Board that the Parks Department was focusing on routine maintenance in the parks at this time.

D. Risk Management – No Report. Executive Director Staton reported that Supervisor Ftacek was currently interviewing for an open custodial position.

E. W-Fest – Executive Director Staton reported that the main bands for Thursday and Friday had been booked. There is an upcoming Committee Meeting on Tuesday, October 5. Commissioners are welcome to attend.

F. Administration – Executive Director Staton submitted a written report. He stated that the building is coming alive with activity for the first session of Fall classes. HE also reported that the staff had cleared all equipment from Phil's Beach, Covid cases are a minimum thus far in the Park District among participants and staff.

Executive Director Staton stated that we are currently short staffed in many areas. He and Director Babicz are working on an updated pay scale. It was referenced that this may need to be implemented prior to January 2022 as originally planned. Commissioner Starkey suggested that we do an employee profile of staff monthly to help identify the park district as a good place to work and help in the recruitment process. Executive Director Staton advised that employee milestones are typically shared on the digital sign.

Executive Director Staton will be attending the PDRMA Health Council Meeting via Zoom and will report back to the Board at the October 12 meeting what this year's health insurance plan will look like.

New Business

A. Marina Fees – Director of Recreation Cindy Babicz presented the Board with a recommendation from staff for an increase in the Marina Fees for the upcoming season. Staff recommended a 6% increase over the 2021 resident fees. A motion to approve a 6% fee increase for the marina and launch fees was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

Unfinished Business

A. Master Plan – Executive Director Staton advised the board that he was awaiting a proposal from Steve Konters with Hitchcock Design.

Commissioners Comments

Commissioner Berrelez appreciated Cycle coming in.

Commissioner Starkey agreed with Commissioner Berrelez on Skate Park issue. Glenn will not be at the meeting in two weeks but would like to access the meeting remotely. It was felt that it would be best to have Cari facilitate the meeting.

Executive Session

At 8:29 pm a motion to go into executive session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and Seconded by Commissioner Micelli. Roll Call: all aye.

At 8:52 pm a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:54 a motion to adjourn was made by Commissioner Micelli and seconded Commissioner Carr. Roll Call: all aye.