

WAUCONDA PARK DISTRICT  
Board Meeting  
September 14, 2021  
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from August 17, 2021 was motioned by Commissioner Micelli and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from August 17, 2021 was motioned by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Comments from Public

None

Communications

A thank you note was received from the Street Dance Committee for the Park District assistance with this year's event.

Approval of Disbursements

Approval of the disbursements from August 18-August 31, 2021 in the amount of \$135,306.44 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Executive Director Staton noted that payment for the new tractor was on this disbursement. Roll Call: all aye.

Approval of the disbursements from September 1-September 14, 2021 in the amount of \$56,577.00 was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

A. Recreation – Written report submitted. Director Babicz was introduced to the Board. She gave an overview of the recreation enrollment numbers for programs that are currently running in the first session of Fall.

B. Finance – No report. Executive Director Staton commented to the Board that he would have the July Budget report available at the next meeting.

C. Park Maintenance – Director Drinkwine submitted a written report. Executive Director Staton highlighted the Parks Department was busy installing an air conditioner at the As We Grow Preschool. In addition, staff was busy cleaning up after the storms this past week, the white tent was moved for Nancy Burton’s retirement party and the senior picnic, and routine park maintenance continues at all parks.

D. Risk Management – No Report

E. W-Fest – A meeting was held on August 24 to recap last year’s event. Executive Director Staton advised that most of the bands had been booked for the 2022 Fest and a contract for the stage has also been signed.

The Committee will be looking for a new sound person for 2022 as the previous individual who has done this for several years has retired. Executive Director Staton will reach out to Wayne Ewing from Variety Entertainment to see if he has any suggestions.

The committee liked the new layout and had a lot of positive comments from fest goers. There was discussion on putting a vendor or two out by the new carnival area and the committee discussed the possibility of allowing the food vendors to sell pop and water for an additional fee.

F. Administration – Written report submitted by Executive Director Staton. Executive Director Staton advised the Beach was closed for the season and staff will be working on a season recap for an upcoming meeting. In addition, he reviewed a letter to Sebastian Wikosz, who was banned for life from Park District facilities, programs, or services due to an arrest at Osage Park for Battery.

### New Business

A. Appointment of Board Secretary - A motion to appoint Tim Staton, Executive Director, to the position of Board Secretary was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

B. Appointment of Authorizing Agent IMRF – Resolution 2021-07 was read by Board Secretary Staton. A motion to appoint Tim Staton, Executive Director, as the District’s IMRF Authorizing Agent was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

C. Wauconda Community Bank Account Signature – A motion to approve Tim Staton, Executive Director, as an approved signature for all Wauconda Community Bank accounts and remove

Nancy Burton as an approved signature for all Wauconda Community Bank Accounts was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye. Commissioners and Executive Director Staton signed all required bank documents.

D. Ordinance 2021-06 – An ordinance authorizing the issuance of General Obligation Park Bonds (Alternative Revenue Source) of the District in an aggregate principal amount not to exceed \$2,500,000 pursuant to the Local Government Debt and Reform Act of the State of Illinois, as amended, for the purpose of acquiring land and property for marina purposes. Commissioner Bader made a motion and Commissioner Berrelez seconded the motion that said ordinance as presented and read by title be adopted. After a full and complete discussion therefor, President of the Board Starkey called for a roll call vote. Roll Call: all aye.

E. Master Plan Discussion – The Board held a discussion on the Master Plan process. The Board felt comfortable moving ahead with Hitchcock Design and asked Executive Director to gather preliminary pricing for the project to include the development of a Community Needs Assessment Survey, Strategic Plan, and Master Plan.

Comments from the Board included Commissioner Berrelez wanting to do a blended type of survey with both online and traditional style, while also keeping in mind our participants who speak English as a second language. Commissioner Carr wanted to make sure that we have a sound representation of our community. Commissioner Starkey added that if the pricing looks good, he would like to buckle down and begin the process later this year.

#### Unfinished Business

None

#### Commissioners Comments

Commissioner Berrelez inquired how the Fire District's event went at Phil's Beach on September 11. Executive Director Staton stated that the event went well. It was nice to have a familiar group out for our first off-season rental of the facility. He supervised the event, and it gave him an opportunity to evaluate some things that would need to be done differently. Suggestions included more light in some areas and a private party sign, so that the main gates could be left open. Commissioner Berrelez recommended a \$500 deposit.

Executive Director Staton stated that staff was looking into options for Birthday Party packages, rentals, and group fees for the upcoming season.

#### Executive Session

At 8:03 pm a motion to go into executive session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12 (c)(11), Real Estate, the

purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Bader and Seconded by Commissioner Berrelez. Roll Call: all aye.

At 8:16 pm a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:19 pm a motion to adjourn was made by Commissioner Carr and seconded Commissioner Berrelez. Roll Call: all aye.