

WAUCONDA PARK DISTRICT
Board Meeting
October 26, 2021
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Berrelez, Bader, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz. At the start of the meeting Commissioner Starkey asked that the Executive Session portion of the meeting be moved up on the agenda to accommodate Adam Simon, Ancel Glink, schedule for the evening.

Executive Session

At 7:01 pm a motion to go into executive session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance, or dismissal of specific employees 5 ILCS 12 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and Seconded by Commissioner Bader. Roll Call: all aye.

At 8:27 pm a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Approval of Minutes

Approval of the Regular Session Minutes from October 12, 2021, was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from October 12, 2021, was motioned by Commissioner Bader and seconded by Commissioner Micelli. Roll Call: all aye.

Comments from Public

None

Communications

Executive Director Staton reminded the Board that RSVP's for the NISRA Fashion show were due at the end of the week. If anyone was interested in attending let him know by Tuesday.

Approval of Disbursements

Executive Director Staton noted that there was a \$1000 payment to the Wauconda Parks Foundation for registration taken at the Park District for the Women's Golf outing. He also noted that the garbage bills will begin going down in the next month do to cutting back pick ups at Phil's beach and taking one of the dumpsters out of Cook Park for the Winter.

Approval of the disbursements from October 13, 2021 to October 26, 2021 in the amount of \$53,522.25 was motioned by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

A. Recreation – No written report. Director Babicz reported second session of Fall classes were beginning and staff are happy with the enrollment numbers. She is currently collecting surveys for Fitness Hours. Staff is in the final stages of Winter/Spring program guide production. We have ten teams in our adult volleyball leagues

B. Finance – Executive Director Staton distributed the September Budget Report and stated that he would provide some detail for the next meeting.

C. Park Maintenance – The weather has been wet the past two days, so the Parks Department has been working inside on the new loft. Winterizing outdoor facilities including the NISRA boat has begun. Parks staff will begin taking down the batting cages, home run fences, and wind screens in the coming week.

D. Risk Management – A written report was provided by Supervisor Ftacek. We will begin registration for the 2022 boating season beginning next week. No comments have been received regarding the price increase for this season.

Commissioner Berrelez inquired about twenty-year employees and if the district did anything for these people. Executive Director Staton stated that we have given vases in the past and that he would investigate something else. He also felt the employee recognition program needed to be revamped.

E. W-Fest – The next meeting will be held on Tuesday, November 2 at 6:30 pm. Nancy Burton is assisting with securing a sound company and the committee is currently working on getting all of the bands scheduled.

Commissioner Starkey inquired about which committees had commissioners assigned to them. Executive Director Staton replied that Commissioner Berrelez was on the Triathlon Committee which is scheduled to meet on November 10. Staton will provide updates from these meetings at the next Board meeting.

F. Administration – Staton recently attended the NISRA Board of Directors meeting. He gave a brief overview of NISRA and how they are part of the District. Staton also reported that our NISRA dues are frozen for the upcoming year based on the District's EAV. He also reported that approximately 4% of the property tax we collect goes to the NISRA fund and about half of that is used for NISRA dues. The Board was interested in Jim Wiseman, NISRA Director, coming to a future meeting to give a brief overview of NISRA's services.

Staton had followed up with Cyle Fracek, resident, regarding the Skate Park. Both agreed that they would get together before the Spring to determine what can be done with the current equipment and layout.

Staton also reported that he was approached by the Dave Geary, Wauconda Parks Foundation, to see if there were any projects the District was interested in at this time. Staton had passed along the Skate Park Renovation but wanted to get the Board's feedback on this. Commissioner Starkey thought this was a good idea but wanted to wait to commit until after a needs assessment survey s completed. Commissioner Berrelez thought the Skate Park was a good option.

Executive Director Staton reviewed a summary of the RFP that Speer Financial conducted for Underwriting Services for the upcoming bond issue. Five proposals were received and Speer Financial recommend using Northland Securities for these services based on the lowest proposed fee and their experience issuing the bonds we will be issuing.

New Business

A. Part-time Pay Scales – Director Babicz presented the adjusted part-time pay scales for 2022. During her report, it was presented that staff would like to implement these pay scales beginning with the next pay roll cycle to stay competitive with the local market. The recreation department has seen some shortages over the past few months and the hope is by increasing the pay for these positions we will be able to recruit additional staff.

A motion to approve the Part-Time Pay scales as presented effective with the next full payroll was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

B. Phil's Beach Recap – Director Babicz reviewed staff's recap of the 2021 beach season highlighted both positives and negatives, along with making several recommendations for next year. The Board thanked her for her report and asked to kept up to date with changes. Staff said that they would work through some of the recommendations during the annual budget process.

C. Star Charities Request to Use Cook Park – Turkey Trot – Executive Director Staton shared with the Board a request from Star Charities to use a portion of Cook Park for the Annual Turkey Trot on Thanksgiving morning. For utilizing the park, Star Charities will recognize the Park District with the Parks logo being placed on the event t-shirt.

A motion to approve the request to use portions of Cook Park for the annual Turkey Trot was motioned by Commissioner Carr and Seconded by Commissioner Micelli. Roll Call: Berrelez yes, Carr, Yes, Bader, yes, Micelli yes, Starkey abstain. Motion carries.

Unfinished Business

A. Master Plan – Executive Director Staton and Commissioner Starkey will meet regarding this next week and bring a recommendation to the board on how to proceed with this matter.

Commissioners Comments

Commissioner Starkey thanked the Board for allowing him to participate in the last meeting electronically.

Executive Session

See notes above

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 9:12 pm motion to adjourn was made by Commissioner Carr and seconded Commissioner Micelli. Roll Call: all aye.