

**WAUCONDA PARK DISTRICT**  
**Board Meeting**  
**October 13, 2020**  
**Community Center**

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary, Kadlec, and Starkey were present, along with Director Staton and Executive Director Burton.

Approval of Minutes

Approval of the Regular Session Minutes was motioned by Commissioner Geary and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from the Public

None

Communications

Text message from parent thanking preschool teachers who dropped off weekly packets for children involved in the virtual preschool.

Approval of Bills

Approval of the disbursements from September 23 – October 13, 2020 in the amount of \$42,729.55 was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll call: all aye.

Committee Reports

- A. Recreation – Director Staton updated the Board on the status of recreational programs. Staff is working on developing contingency plans for the Club program if District 118 chooses to go to in-person learning. The flag football program is going to be extended an additional two weeks until November 7, 2020. Staff is currently reviewing Restore Illinois guidelines to determine the format for youth basketball leagues. Adult volleyball leagues may not be able to be held based on current guidelines. Fitness First has seen a slight increase in members using the facility. Commissioner Kadlec inquired if the gym is open for individuals to walk in now that the weather was getting colder. Director Staton stated that the gym is closed and being only used for the Club program. Approximately eighty (80) seniors attended the open house at Phil’s Beach. In addition eighteen (18) seniors participated in bingo which was held at the beach. Commissioner Kadlec stated that she heard from people who attended the open house and they were very positive about the event and the facility. Staff is finalizing details for the Spooky Stories special event to be held at Phil’s Beach next week. The District is hosting the Trick or Treat Drive Thru event on October 25, in partnership with the Chamber of Commerce.

- B. Finance – No report.
  
- C. Maintenance – Written report submitted. Executive Director Burton stated that the marina piers were removed. Park staff will be working on re-decking the boardwalk area. Commissioner Starkey inquired about the timeline for the project. Executive Director Burton stated that staff was hoping to complete at least the decking this season but the roof structures may wait until next year. Park staff will also be tree trimming and chipping in various park sites by the end of the month.
  
- D. Risk Management – No report.
  
- E. W-Fest – Executive Director Burton stated that an email was sent out to Committee members updating them on entertainment for 2021.
  
- F. Administration – Executive Director Burton stated that the District will be closing on the Callahan property on October 23, 2020. The purchase price for the property was \$27,500. Continental Construction should begin concrete work next week. She stated sealcoating work was scheduled for the week of October 26, 2020. Staff did not apply for the IDNR Boat Access grant, the requirements had change from last year Bangs Lake was not considered a public lake. The other factor was our launch does not provide public access on a daily basis. Staff is continuing to research ideas on how improvements can be made. She informed board members that election petitions are now available for anyone interested in running for a board position. Staff is currently working on submitting grant application to Lake County for CARES funding.

#### New Business

- A. Phil's Beach Easement Agreement / Waste Hauling Agreement

A motion was made by Commissioner Bader and seconded by Commissioner Starkey to approve the Non-Exclusive Easement Agreement between Chicago Title Land Trust, (as trustee under Trust No. 84-111) and the Wauconda Park District relating to parcel 09-26-402=005. Roll Call: all aye.

A motion was made by Commissioner Starkey and seconded by Commissioner Berrelez to approve the Shared Waste Hauling Agreement between Michael Prate, beneficial owner of the property known as 327 N. Main Street, Wauconda, IL and the Wauconda Park District. Roll Call: all aye.

- B. 2021 PDRMA Health Plan – A motion was made by Commissioner Geary and seconded by Commissioner Berrelez to approve the PDRMA Health \$1,500 Deductible with \$1,000 HRA Plan with Rx1, along with PDRMA's HMO Plan with Rx1. Board members discussed

increasing the percentage amount that employees currently pay toward health insurance. Commissioners agreed that this should be looked at and addressed during the upcoming budget process. Roll Call: all aye.

- C. Drone Regulations on Park Property – Staff and Board reviewed the current ordinance and the changes being recommended to the ordinance which included allowing drone usage but at a specific location. After a lengthy discussion the Board chose to amend the current ordinance by adding the word “drone” to it and requiring authorization to include a permit. Staff was directed to make the changes to the ordinance and place it on the agenda for approval at the next meeting.
- D. Sweeps & Skulls – Staff informed the Board that Sweeps & Skulls has approached them regarding storing their skulls in the boat yard over the winter months at no charge. The Club also continues to inquire whether the District would commit to a long term agreement that would allow them to build a permanent structure on site. The Board agreed to allow the Club to store their skulls in the boat yard at no charge for the winter months. As for 2021, the Board wished to follow the same terms of the agreement that were applicable in 2020, including the removal of the boat yard during Wauconda Fest and Fireworks events. They felt this year’s season was affected by COVID-19 and did not provide a good representation on how Club operations would run. The Board agreed to review the program and operations in October 2021, after the season is completed. At this time, the Board is not interested in agreeing to a permanent structure on site.

#### Unfinished Business

#### Commissioners Comments

Commissioner Berrelez wish to thank the staff for their continued efforts during COVID-19. She commended staff on always going above and beyond. She appreciated staff being able to extend the beach season, videotaping and streaming preschool events.

#### Executive Session

None

#### Issues to be voted on by the Board that were discussed in Executive Session

None

#### Adjournment

At 8:51 pm Commissioner Bader made a motion to adjourn, seconded by Commissioner Geary. Roll call: all aye.