

WAUCONDA PARK DISTRICT
Board Meeting
November 9, 2021
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Berrelez, Bader, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz. At the start of the meeting Commissioner Starkey asked that the Executive Session portion of the meeting be moved up on the agenda to accommodate Adam Simon, Ancel Glink, schedule for the evening.

Adam Simon Representing Ancel Glink and Dan Berg Representing Sikich, LLC were present at the meeting.

Executive Session

At 7:01 pm a motion to go into executive session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c)(11), Personnel, the appointment, compensation, discipline, performance, or dismissal of specific employees 5 ILCS 12 (c)(11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c)(5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

At 7:21 pm a motion to leave Executive Session and enter the Regular Meeting was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.

Approval of Minutes

Approval of the Regular Session Minutes from October 26, 2021, was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Approval of the Executive Session Minutes from October 12, 2021, was motioned by Commissioner Micelli and seconded by Commissioner Carr. Roll Call: all aye.

Comments from Public

None

Communications

None

Approval of Disbursements

Executive Director Staton noted that the second installment of the NISRA dues was paid through this disbursement. Commissioner Bader asked about the \$1600 for damaged uniforms.

Executive Director Staton advised this was a fee charged for uniforms returned to Aramark when we discontinued the rental contract. This charge was disputed for about six months before we finally paid the invoice.

Approval of the disbursements from October 27, 2021 to November 9, 2021 in the amount of \$100,180.72 was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.

Committee Reports

A. Recreation – No written report. Director Babicz reviewed current program offerings with the Board.

B. Finance – Staton reviewed some key numbers from the October Budget Report with the Board. Highlighting a slight positive revenue in Fitness due to Jazzercise and yoga classes.

C. Park Maintenance – Director Drinkwine submitted a written report. The Parks Department is continuing with general park maintenance and winterizing outdoor facilities. In the coming week they will be putting up Christmas Decorations and doing tree trimming around the District.

D. Risk Management – No written report.

E. W-Fest – The next committee meeting will be held on December 7, unless business can be completed via email. The committee is still securing a sound production company and bands for 2022.

F. Administration – Executive Director Staton attend the IAPD Legal Symposium on November 4. Staton will be on vacation Tuesday, November 16 and November 25-Novemembr 30. He will be in touch with staff during this time. Other items

New Business

A. 2022 Board Meeting Dates – Executive Director Staton presented the Board with a template of Board Meeting Dates for 2022 based on two meetings a month on the second and fourth Tuesday of each Month September -May and one meeting a month June through August. Commissioner Starkey asked that this topic be tabled to the next meeting so that Commissioners could check their schedules. No action was taken.

B. FY20/21 Audit Review – Dan Berg from Sikich, LLC attended the meeting to review with the Board the Final Audit Report for FY 21 ending April 30, 2021. Mr. Berg noted that the District fared well during the pandemic compared with other park district's and that there were no issues with management as referenced in the audit report. A motion to accept the annual

Audit as presented by Sikich, LLC was made by Commissioner Carr and Seconded by Commissioner Micelli. Roll call: all aye.

C. IAPD Credential Certification – As a member of IAPD the Board needs to appoint an officer, employee, or spokesperson for the District at the upcoming IPRA/IAPD conference to serve as the District’s Delegate to the conference for voting matters pertaining to the Illinois Association of Park Districts. A motion to appoint Executive Director Staton as the Wauconda Park District’s delegate to the Conference was made by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

D. Ordinance 2021-09 An Ordinance approving the Execution of a Real Estate Contract for the purchase of 231 East Liberty Street Wauconda, IL (Marina). – After a brief discussion on this topic, a motion to approve Ordinance 2021-09 was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

E. 2022 IPRA/IAPD Conference – Staton presented the Board with an outline of programs and costs for the upcoming Conference in January. The Board felt it was important for staff and the Board to attend and noted that they would like rooms booked Thursday – Sunday.

Unfinished Business

A. Master Plan – Executive Director Staton and Commissioner Starkey will continue to meet on this topic.

Commissioners Comments

Commissioner Starkey mentioned a press release for the Wauconda Boat purchase and anything we write should be shared with Ed Salisbury before sending. Press releases should be sent to local media.

Executive Session

See notes above

Issues to be voted on by the Board that were discussed in Executive Session

See notes under New Business Item D.) Ordinance 2021-09.

Adjournment

At 8:40 pm a motion to adjourn was made by Commissioner Berrelez and seconded Commissioner Bader. Roll Call: all aye.

