

WAUCONDA PARK DISTRICT  
Board Meeting  
May 10, 2022  
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, Carr, Micelli were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from April 26, 2022, was motioned by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.

Approval of the Executive Session Minutes from April 26, 2022 was motioned by Commissioner Bader and seconded by Commissioner Berrelez.

Comments from Public

None

Communications

Each Commissioner received a postcard from the Village of Wauconda inviting them to a meet and greet with Village Officials and other special guests on May 26 from 2-4 pm at Deacon's Bar and Grill.

Executive Director Staton shared with the Board a flyer he received from the Choose Your Path Coalition of D118 (the District is a member of this coalition) about the results of their recent participation in the DEA Prescription Drug take back program. During the event forty-one (41) pounds of unwanted, unused, and expired medication were collected for destruction.

Approval of Disbursements

Approval of Disbursements from April 27 – May 10 2022, in the amount of \$97,420.53 was motioned by Commissioner Carr and seconded by Commissioner Berrelez. Roll Call: all aye.

Commissioner Carr inquired about the Noratek charge and what this was. Staton explained that this was a software we use to document all our inspections. The name of the software is City Reporter.

Commissioner Carr also inquired about the charge for Hydro Apps – Lifeguard Tracking Software. Staton explained that this was a software we use to keep track of lifeguard audits and trainings.

## Committee Reports

A. Recreation – Director Babicz reviewed her written report with the Board. Spring Softball began on Tuesday, May 10 after a couple week delay due to rain. The annual Dance Recital is scheduled for this coming weekend with two different performances. Staff is busy preparing for the start of summer programs.

B. Finance – We ended the FY21-22 Fiscal Year on April 30, 2022. Executive Director Staton stated that we should have an April budget report at the next meeting.

C. Park Maintenance – Executive Director Staton reviewed Director Drinkwine’s report with the Board. The Parks Department took out a swing set pole that was damaged over the winter. Some of the aluminum fencing was installed on Main Street for the Fest. The boiler in the Community Center was fixed last week. One Parkman drove a Wubit piece to Wisconsin for repair. The manufacturer will be checking the piece for a leak in the seam.

D. Risk Management – A written report will be prepared for the next meeting.

E. W-Fest – The next Wauconda Fest meeting is scheduled for May 26 at 6:00 pm.

F. Administration – The Board held a brief discussion regarding Lindy’s Landings request to utilize the beach front at Beach Park this coming summer. Lindy’s would like to extend the time they would be allowed to use the beach until sunset on nights that have evening classes and they were also looking for the ability to serve alcohol at select special events on the Beach. The Board agreed to extend hours for use until dusk for nights they had Yoga, paddleboard, and similar active classes on the lake. The Board did not like the idea of having alcohol in the park but felt that Lindy’s could ask for approval from the Board for certain events such as the Fireworks.

Executive Director Staton informed the Board that Dock’s would not be paving their parking lot this Spring/Summer. After going through a preconstruction meeting with Leopardo Construction he learned that the project would close the parking lot for an entire month and that there was not a practical way to do the project in phases. Staton told the owners of the property that the easement agreement in place stated that paving could not be done during boating season. The property owner decided to delay the project until a future date.

The next Triathlon meeting will be on June 1 at 6:00 pm. One of our partners in the Tri-County Tri Series has cancelled their race this year due to low enrollment. Staff originally thought that they would fill the empty spot in the series with another race but decided not to do that for the 2022 season, but rather look for another partner for the 2023 season due to logistical concerns.

## New Business

### A. Board Elections -

1. Secretary – Commissioner Bader nominated Executive Director Staton, seconded by Commissioner Berrelez. No other nominations were made. Vote carried 5-0, to elect Executive Director Staton Secretary.
  
2. Treasurer – Commissioner Berrelez nominated Commissioner Bader, seconded by Commissioner Micelli. No other nominations were made. Vote carried 5-0, to elect Commissioner Bader Secretary.
  
3. Vice-President – Commissioner Bader nominated Commissioner Berrelez for Vice-President, seconded by Commissioner Carr. No other nominations were made. Vote carried 5-0, to elect Commissioner Berrelez Vice-President.
  
4. President – Commissioner Berrelez nominated Commissioner Starkey for President, seconded by Commissioner Bader. No other nominations were made. Vote carried 5-0, to elect Commissioner Starkey President.

Commissioner Starkey stated that Commissioner Bader will meet with Executive Director Staton and a representative from Lauderbach and Amen to discuss Finance Committee matters.

It was also noted that Commissioner Berrelez would be the Board Liaison for the Triathlon. Commissioner Micelli would be the Board Liaison for Wauconda Fest, and Commissioner Carr would be the Board's Liaison to the Bangs Lake Advisory Committee.

B. Transfer Ordinance 2022-01 – Executive Director Staton presented the Board with a transfer ordinance for FY22-23 Budget. It was important for the District to do this to bring the IMRF Fund to a positive fund balance. A motion to transfer \$14,000 from the General Fund to the IMRF Fund was made by Commissioner Berrelez and seconded by Commissioner Carr. Roll Call: all aye.

C. Budget and Appropriation Ordinance 2022-02 – The Budget and Appropriation Ordinance was tabled until the next meeting on May 24, 2022.

D. Community Interest and Opinion Survey – Staton reviewed progress of this project with the Board. A key point of discussion was the draft of the Community Opinion and Interest survey. The Board discussed the questions and format. Staton will bring changes back to ETC Institute and Hitchcock for Draft #2.

### Unfinished Business

Commissioner Berrelez inquired about an Employee Recognition dinner, previously discussed for those who could not attend the annual dinner at the IAPD/IPRA Conference due to cancellation. Executive Director Staton stated that he and Director Babicz would look into this and provide an update at the next meeting.

Commissioners Comments – Executive Director Staton shared with the Board a rendering of proposed improvements to Memorial Park including a walking path from Memorial Park to the 9/11 Memorial. This project is being proposed by the Village of Wauconda and Staton sits on the planning committee. More discussion will happen at a future meeting regarding this topic.

Executive Session – None

Issues to be voted on by the Board that were discussed in Executive Session

None

### Adjournment

At 8:02 pm a motion to adjourn was made by Commissioner Berrelez and seconded by Commissioner Bader. Roll Call: all aye.