

WAUCONDA PARK DISTRICT
Board Meeting
March 22, 2022
Community Center

At 7:00 pm, Commissioner Starkey called the meeting to order. Commissioners Bader, Berrelez, Carr, and Micelli were present, along with Executive Director Staton and Director Babicz.

Approval of Minutes

Approval of the Regular Session Minutes from March 8, 2022, was motioned by Commissioner Micelli and seconded by Commissioner Berrelez. Roll Call: all aye.

Comments from Public

There were no comments from the public in attendance at the meeting. Executive Director Staton shared an email with the Board that he had received regarding the excellent job the Recreation Supervisor Yakimisky was doing with the youth basketball program.

Communications

Executive Director Staton shared a publication from IAPD regarding the annual Key Metric Survey that they perform through District's across the state.

Staton also shared an email from NISRA Director Jim Wiseman regarding upcoming events that NISRA will be hosting over the next several months.

The staff newsletter for March was also included in the packet and President Starkey asked that this be included in the Board packet as it is produced.

Approval of Disbursements

Approval of the disbursements from March 9-March 22, 2022, in the amount of \$48,052.41 was motioned by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Committee Reports

A. Recreation – Director Babicz gave the Board an update on program activities from the past two weeks and upcoming events.

B. Finance – Staff is currently working on a new report since our previous report has become corrupt in the Sage Software. Executive Director Staton advised that he and Lauderbach and Amen will be working on this over the next couple of weeks. The new reports generated from our software are difficult to read.

Staton also stated that it is difficult for the accounting staff to do a flash report at the beginning of each month since not all the deposits and expenses have been submitted. He will continue to work with Lauderbach and Amen to come up with a quicker synopsis of the District's financial situation at the beginning of the month.

C. Park Maintenance – The piers have been installed at Beach Park. The painting and flooring work at the former Wauconda Boat has been completed. Staff is looking to install the piers (weather permitting) in the next couple of weeks. Wauconda Boat staff installed the launch ramp at that facility so that they could begin water testing the boats that they worked on. Executive Director Staton also added that the firewall had come in and that Partner Tek could begin setting up the computer network at the former Wauconda Boat location in the next couple of weeks.

D. Risk Management – A written report was submitted by Manager Ftacek. Six out of thirteen employees participated in the PDRMA wellness check. We recently hired someone to supervise rentals on the weekends. Commissioner Carr inquired about District's camera system. Executive Director Staton advised that this was something staff was developing a plan for.

E. W-Fest – The meeting was cancelled last week. President Starkey asked that notes from the meetings be passed on to the Board. The committee has picked a button for this year's event and the design was sent to production for a proof.

F. Administration – Executive Director Staton followed up with the Board on some cost estimates to rehab tennis courts into pickleball courts. He provided the Board with pictures of some of the updates as well. Pricing ranged from \$25,000 in Hampshire to \$250,000 in Crystal Lake. Staton reported that the courts at Osage Park needed to be resurfaced and this could be a possibility. Commissioner Carr reminded staff to consider the noise due to the houses next to the park.

President Starkey inquired about the Triathlon. Executive Director Staton advised that the focus on the committee has been in recruitment of athletes. We want to make this year's event more like a festival. Post cards and posters have been developed to put at stores in the region and race bags of other races.

New Business

A. Century Tree Program – Executive Director Staton updated the Board on an Intergovernmental Agreement between the Village of Wauconda and the Park District regarding a Century Tree Program. District Counsel, Adam Simon, had some changes to the original agreement presented by the Village. Staton will send these changes back to the Village for consideration. No action taken.

B. Annual Fireworks - Executive Director Staton presented the Board with an annual request from the Village of Wauconda soliciting donations to the annual Wauconda Fireworks display.

Staton's recommendation to the Board was that the District continue this tradition of sponsoring this community event. A motion to approve a \$3,000 donation to the Village of Wauconda to assist with the funding of the annual Fireworks Display was motioned by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.

C. Clark Aquatics – 2022 Shoreline Treatment- Staton presented the Board with a quote for the treatment of the shorelines at Phil's Beach, Cook Park, Beach Park, and Wauconda Boat. He also added that the Village would be reimbursing for up to 50% of the cost this year. The Board had some questions in regard to the safety of the application and other general questions after the incident of a swimmer's itch outbreak in 2021 shortly after the application was completed. The Board asked if Clarke would be able to provide an informational presentation to them prior to agreeing to the quote. Staton will arrange this for the next meeting. President Starkey stated he would be more comfortable answering questions if he had some additional information and suggested an FAQ sheet for the beach and on our website regarding the application.

D. Continuing Education Reimbursement – Supervisor Yakimisky has requested reimbursement for a Nutrition class she has taken as part of her personal training certification. Staton recommended to the Board to approve this request since we had cancelled our District's participation in the IPRA conference. A motion to approve the reimbursement of \$424 to Debbie Yakimisky upon completion of Fitness Nutrition Specialist Program was made by Commissioner Bader and seconded by Commissioner Berrelez. Roll Call: all aye.

Commissioner Berrelez added that she was glad to see Debbie take the initiative to seek out this opportunity.

Unfinished Business

A. FY22-23 Budget – An update will be provided at the April 12 meeting. The current timeline has the Board reviewing the budget at the April 12 meeting. The Budget and Appropriation Hearing will be held on April 26, with final Board approval of the Budget and Appropriation ordinance on June 14.

B. Phil's Beach Stormwater Management – Executive Director Staton followed up with the Board regarding a survey and work needed to close out the permits with Lake County Stormwater Management for the Phil's Beach project. Hitchcock Design acknowledged that this work should have been included in its original quote of services and offered the District a \$1,600 discount off of the previously quoted cost for the inconvenience. A motion to approve a contract with Hitchcock Design for the completion of the survey and additional services needed to complete the Lake County Stormwater Management permit in the amount of \$6,400 was made by Commissioner Bader and seconded by Commissioner Carr. Roll Call: all aye.

Commissioners Comments – The Board briefly discussed the renaming of Wauconda Boat and agreed to make a decision at the April 12 meeting. Names to consider include Spirit Water Marina, Bangs Lake Marina, Bangs Lake Boat and Marina, Piers of 176, Sunset Marina, Liberty St. Marina, Wauconda Marina, Boats and Bait on Bangs,

A kick-off meeting was held with Hitchcock Design for the District's upcoming Comprehensive Planning process.

Executive Session – A motion to go into Executive Session for:

1. Litigation – Pending or Imminent 5 ILCS 120/2 (c)(11)
2. Personnel – Appointment, employment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 120/2 (c) (1)
3. Real Estate – Purchase or Lease (Buy) 5 ILCS 120/2(c)(5)
Setting Price for Sale/Lease 5 ILCS 120/2 (c) (6)

was made by Commissioner Micelli and Seconded by Commissioner Berrelez at 8:15 pm. Roll Call: all aye.

Issues to be voted on by the Board that were discussed in Executive Session

None

Adjournment

At 8:27 pm a motion to adjourn was made by Commissioner Berrelez and seconded by Commissioner Micelli. Roll Call: all aye.