

WAUCONDA PARK DISTRICT
Board Meeting
April 27, 2021
Community Center

At 7:00 p.m., Commissioner Kadlec called the meeting to order. Commissioners Bader, Berrelez, Geary and Starkey were present, along with Executive Director Burton and Director Staton.

Approval of Minutes

Approval of the Regular Session Minutes from April 13, 2021 was motioned by Commissioner Geary and seconded by Commissioner Bader. Roll Call: all aye.

Approval of the Executive Session Minutes from April 13, 2021 was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Comments from Public

James Carr, 224 Orten Ave., Wauconda and Michelle Micelli, 653 E. Liberty, Wauconda were in attendance.

Communications

None

Approval of Bills

Approval of the disbursements from April 14 – 27, 2021 in the amount of \$50,839.67 was motioned by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

Committee Reports

- A. Recreation – No written report. Director Staton stated camp registration was going well and there were only 5 spots open. Registration numbers were limited to 100 campers due to COVID restrictions. The Northern Ice cancelled their Memorial Day tournament due to low registration. The Before and After School Program has 30 children enrolled for the 21/22 school year. Debbie Yakimisky, Athletic Supervisor passed her CPRP (Certified Park Recreation Professional) exam.
- B. Finance – Executive Director reviewed the March financial reports with the Board. A copy of the August budget report was included in board packets for review.
- C. Maintenance – No written report submitted. Executive Director Burton stated that the spring season is our busiest time of year for the Parks Department. Staff have already begun fertilizing and mowing park sites. Director Drinkwine continues to work on completing the roof structures on the boardwalk at Cook Park. The stone structure on the walking path in Liberty Lakes has been removed.

- D. Risk Management – No report.
- E. W-Fest – Executive Director Burton stated that there are 6 food vendors that wish to participate this year. An email was sent out to past volunteers to gauge their interest in volunteering this year. She stated that the responses have been very favorable. Staff is working with Skinner on layout changes that are needed due to COVID restrictions. The next meeting is scheduled for April 28, 2021.
- F. Administration – Written report submitted. Executive Director Burton stated that the Village of Wauconda and the District will be trading sponsorship (\$3,000) for the Fest and Fireworks. Staff do not think that the Wibits will be able to be installed this season. The Lake County Health Department based on Illinois Department of Public Health (IDPH) guidelines is requiring disinfecting after every usage. Staff does not feel that this would be possible. They continue to monitor the issue but Executive Director Burton stated that a decision will need to be made soon since staffing numbers will change if the Wibits are not installed. Staff have completed the 21/22 budget and will proceed with preparing the Budget & Appropriation Ordinance which the Board will approve at the June 15, 2021, meeting. The Ordinance needs to be on public display for 30 days before approval.

Business

- A. Lauterbach & Amen Agreement – A motion to approve the letter of agreement from Lauterbach & Amen for financial services for the time period of May 1, 2021 – April 30, 2022, in the amount of \$3,600 per month was made by Commissioner Bader and seconded by Commissioner Starkey. Roll Call: all aye.
- B. Clarke Aquatic Bangs Lake Agreement – A motion to approve the contract with Clarke Aquatic Services for the treatment of the shoreline at Cook Park, Beach Park and Phil’s Beach for a cost of \$1,917, was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: all aye.
- C. Annual Meeting Date – A motion to move the annual meeting to May 25, 2021, was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: all aye.
- D. Employment Contract Staton – A motion to approve the Employment Contract for Tim Staton, Director of Recreation was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: all aye.

Unfinished Business

- A. None.

Commissioners Comment

- A. Commissioner Starkey informed the Board that the Village of Wauconda has

implemented a new Service Request System (SRS) which allows individuals to submit inquiries, requests for services, and other Village business through one centralized online platform.

Executive Session

At 7:40 p.m., a motion to go into Executive Session for the purpose of discussing litigation, pending or imminent 5 ILCS 120/2 (c) (11), Personnel, the appointment, compensation, discipline, performance or dismissal of specific employees 5 ILCS 12/2 (c) (11), Real Estate, the purchase or lease (Buy) 5 ILCS 120/2 (c) (5) or Setting Price for Sale/Lease 5 ILCS 120/2 (c)(6), was made by Commissioner Bader and seconded by Commissioner Geary. Roll Call: all aye.

At 8:00 p.m., a motion to come out of Executive Session and return to the regular board meeting was made by Commissioner Starkey and seconded by Commissioner Bader. Roll Call: all aye.

Issues to be voted on by the Board that were discussed in Executive Session

None.

Adjournment

At 8:06 p.m., Commissioner Geary motioned to adjourn, seconded by Commissioner Bader. Roll Call: all aye.